

Norman Starks

14869 Durham Circle Moreno Valley, CA 92555

(909) 498-6204 normanstarks@ymail.com

OBJECTIVE:

Experienced professional seeking to obtain a position within an aerospace business.

PROFESSIONAL EXPERIENCE:

City of Highland, Highland, CA

August 2018 - May 2019

Code Enforcement Officer, Public Services

Responsibilities Include:

- Ensure that residents, as well as, businesses are compliant with City Municipal Codes.
- Issue citations for non-compliance violations as well as informing residents of violations.
- Assist with the City of Highland Sheriffs on the Quality of Life Team.
- Provide support with Homeless Outreach Program (H.O.P.E. Team).
- Work with Burrtec to monitor business refuge accounts and keeping trash clear from the right-of-way and illegal dumping.
- Educating residents about trash services.
- Minimizing the amount of illegal trash digging, as well as, changing the mindset of those that do by gaining compliance to clean up.
- Respond to complaints or concerns.

United Technologies Aerospace Systems, Riverside, Ca

2011 – 2018 Airbus A320Neo Program Quality Inspector - Nacelle Systems

Responsibilities Include:

- Provide information regarding engineering codes and procedures utilizing AS9100 guidelines.
- Analyze non-conformances and participate in root cause investigations.
- Inspect processes for compliance utilizing planning, engineering drawings, and specifications to build composite components to meet quality performance, schedule, and cost goals.
- Generate Quality Notifications for parts that do not meet engineering and process specifications.
- Respond to engineering violations and issue documentation to resolve non-compliance.
- Provide photographs and create PowerPoint presentations documenting non-conformances/discrepancies and evidence to Leadership.
- Generate reports and conduct investigations of problematic issues.
- Collaborate with engineers and production personnel to ensure all parts produced remain in compliance.

- Assist in Real-Time Problem Resolution.
- Customer service.
- Member of the F.A.A. Quality pool.
- Supervise, train, and evaluate subordinates.

General Atomics; Adelanto, CA
 2008 – 2011 Composite Technician II
 Responsibilities Include:

- Precisely measured materials for lay-ups, cutting, bagging, trimming.
- Assisted in the development of blueprints and red-line drawings of aircraft parts with engineering assistance.
- Assembled drone aircraft wings and re-work damaged areas.
- Developed and performed re-work instructions for Predator B and Warrior unmanned aircrafts to specification requirements and F.A.A codes.
- Inspected work to flight standards on and off site.

West Coast Installers; Poway, CA
 2005 – 2008
 Assistant Foreman (Pre-Wire Department),

- Responsibilities Include:
- Assisted in adjusting of discrepancies in architectural, structural, mechanical, electrical, and zoning drawings for 15+ job sites.
 - Located and drilled locations for visual and communication service (RG-6 and CAT-5), security systems, intercoms.
 - Customer service as well as troubleshoot and repaired telecommunication equipment.
 - Scheduled project start/end dates and successfully maintained commitments.
 - Ensured work completed met building code inspection requirements.
 - Maintained inventory and records of materials, equipment and supplies used.
 - Used and maintained a variety of power tools and equipment.
 - Supervised, trained and evaluated subordinates.

County of Riverside (T.A.P.); Riverside, CA —
 2004 – 2005
 Public Guardian Warehouse

- Responsibilities Include:
- Inspected receiving goods for damage, quality and quantity received against invoices.

- Prepared case files and maintained records of items or evidence taken into warehouse custody.
- Organized for public auctions.

EDUCATION

- Hesperia High School, Hesperia, CA— Diploma, 1997
- San Bernardino Valley Community College; Business Administration / Management. San Bernardino, CA 2004-2005.
- Department of Water And Power - Electrical Craft Helper Certificate of completion. Los Angeles Trade Tech, Los Angeles, CA; 2010

CERTIFICATIONS

- PC 832 Certificate, Riverside County Sheriff's; Ben Clark Facility (May 2016).
- CACEO Basic Module I Completion (April 2017).
- BLS (Basic Life Support)

INTEREST AND ABILITIES

Adept at consensus building Engineering Specification Execution Ability to work well with others and follow instructions when directed New Product Introduction Microsoft Office First Article Inspection Systems Engineering Ability to manage simultaneous projects Key Performance Metrics Assisting and leading manufacturing environments BLS (Basic Life Support) Certified Volunteer with City of Rancho Cucamonga Community Improvement Department