

Pratik Patel

1524 Glenwood Drive
Piscataway, New Jersey, 08854
7/29/2018

Hiring Manager
Company
Address
City, State, Zip

Dear Hiring Manager,

Thank you for the opportunity to apply for an employment opportunity at your company. After reviewing your job description, it is clear that you are looking for a candidate that is familiar with Mechanical Engineering principles and can perform confidently. Given these requirements, I am certain that I have the necessary skills to successfully do the job adeptly and perform above expectations.

During the course of my academic career, I managed to accrue nearly 6 years of work experience. I completed an internship at ACH Service, LLC focused on CNC machinery in which I tested different materials for product development, machined parts, and trained staff on proper usage of machinery. I also worked for Matrix Personnel Solution Inc. as a Data Analyst & Processor, where I learned valuable professional skills such as data collection and analysis and patient safety. Also, I worked as a research assistant at NJIT's department of civil and environmental engineering where I supported faculty research on routes and traffic control systems. Currently, I am pursuing my academic goals such as working toward obtaining my **E.I.T. Certification** while planning for a master's degree in mechanical engineering.

I recently graduated from New Jersey Institute of Technology with a bachelor's of Science degree in mechanical engineering. Additionally, I have completed an Associates in Mathematics. Currently, I am actively looking to obtain an employment opportunity.

In both my academic and professional life, I have been consistently praised as hard working by my peers. After reviewing my resume, I hope you will agree that I am the type of competent and competitive candidate you are looking for. I look forward to elaborating on how my specific skills and abilities will benefit your organization. Please contact me at **732-310-4795** or via email at patel.pratik930@gmail.com to arrange for a convenient meeting time.

Thank you for your consideration, taking the interest and time. I look forward to hearing from you soon.

Sincerely,

P.S. Patel

Pratik Patel