

Dear Sir/Madam:

I am writing in response to your open position. The position requirements and my skills are a perfect match.

As you'll see on my resume, I have the educational foundation, professional work experience, and unending desire to surpass performance objectives for which you are searching. I have a documented track record of hard work and creative problem-solving. I also have two years of project work that involved a heavy amount of finite element analysis in Solidworks.

During my work experience, I have been given many problems to solve and opportunities that have shaped me into the strong leader and hard worker that I am today. In my past experiences, I have successfully performed research, lead in sales, and faced all obstacles with a positive attitude.

I believe a position with Gloyer-Taylor Laboratories is the next step for my career. I would like an interview for the position and I can promise that meeting with me will be worth your time. Please feel free to email (kelbykarcher@gmail.com) or call (618-895-4161) at any time. I look forward to hearing from you.

Sincerely,

Kelby Karcher